

Guide for authors

Articles submitted to the *Ars et praxis* journal must be original works not previously printed in other publications. Using sources and material from other academic or artistic research, article authors must abide by all the appropriate citation requirements. The journal defends authors' rights and honours academic ethical norms. In turn, the publication's editors and editorial board is obligated not to reveal any information about submitted articles to any parties other than the author, co-authors, potential reviewers or other individuals associated with the journal's publishing (copy editors, printers, etc.). The journal is peer-reviewed so reviewers treat these articles as confidential documents, evaluating them based on objective standards and supporting their statements with clear arguments.

If an author notices fundamental errors remaining in their article after it has been published, they are obligated to inform the publication's editors of this and cooperate with them in correcting the oversights. The journal's editors and editorial board are not liable for the opinions or views expressed in the article by the author(s) or the content of published sources. Liability for the article's originality, suitability and research ethics lies with the author. *Ars et praxis* adheres to a strict policy of academic honesty, covering both plagiarism and self-plagiarism prevention. When submitting an article for deliberation on whether it should be published in the journal, the authors confirm that:

- 1) they know and acknowledge that both plagiarism and self-plagiarism are not tolerated in the academic space. Plagiarism is the presentation of another person's ideas, texts or the results of others' intellectual activities as one's own; self-plagiarism is the repeated presentation of one's own earlier published work, or a large part thereof, without referring to the initial source;
- 2) all sources published in the article, both those published earlier and those not yet published, must be properly referenced and cited, and each contribution to the article by a third party must be acknowledged accordingly;
- 3) if artificial intelligence tools were used in the writing of the article, in image or graphic element creation, or in the selection and analysis of data, this must be accounted for transparently;

4) authors hold all liability for the content of their submitted manuscript and the accuracy of all presented sources, including those parts that were created using artificial intelligence.

The editors of *Ars et praxis* retain the right to use programming equipment aimed at plagiarism and self-plagiarism prevention to check the originality of the submitted manuscripts.

Requirements for publication of a submitted article and review procedures

Scientific articles and/or source publications should not exceed 40,000 characters (with spaces). Longer publications will be published only with the editor-in-chief's approval.

Publication structure: article title, author's name and surname; name of the institution the article author is representing; abstract (this must include the research aims, objectives, object of the research and methods), keywords, text, list of references. A summary must be given at the end of the article along with the keywords in English (if the article is submitted in a language other than Lithuanian, then the summary and keywords must be in Lithuanian). The summary must be between 1,000 and 1,500 characters. The article submission date should also be shown at the end of the article.

Articles should be written using Microsoft Word in 12 point Times New Roman with 1.5 line spacing. They are to be sent to the journal editorial board by email in *.docx and *.pdf formats.

Illustrations should be submitted separately from the article text, along with a list and captions. Illustrative material (photographs, graphic images, diagrams, tables, etc.) must be in black and white, of good quality and suitable for reproduction. Photographs and scanned illustrations should be submitted in *.tif format (no less than 300 dpi), while music examples should be entered on the computer and converted to a black and white *.pdf document. The source of the illustration must be given in the article.

The author of an article must submit a separate page with their brief academic bibliography in Lithuanian and English: please indicate your most important works, areas of research interest and personal email address at your represented institution.

Submitted articles are anonymously peer-reviewed by two academics or artistic researchers appointed by the editorial board. The editorial board is not obligated to provide authors with explanations for why their articles were not accepted. The maximum term during which the editorial board should decide whether to publish, reject or return a text for correction is two months.

Guidelines for citation and bibliography formation

Articles submitted to the *Ars et praxis* journal must abide by the LMTA Guidelines for Citation and Bibliography Formation, which can be accessed online at <https://biblioteka.lmta.lt/wp-content/uploads/2025/03/Citavimo-ir-bibliografijos-aprasodarymo-gaires.pdf>.

This *Guide for Authors* comes into effect from 2025.